

PRE-CONFERENCE WORKSHOPS: ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI

All workshops run concurrently from 9:15 a.m. to 5:30 p.m.

WORKSHOP I – WORKSHOP FOR EDITORS: A JOURNAL EDITOR’S TOOL KIT

1 OCT 2015, THURSDAY, 9:15 AM TO 5:00 PM

TIME	SESSION	SPEAKER
09:15 – 9:45	Role(s) of the Editor Based on CSE White Paper Promoting Integrity in Scientific Journal Publications, 2012 Update, which has a section on Editor responsibilities Based on the WAME Concept paper for Funding Agencies Resources: Regional, national, and international editors’ organizations. CSE, EASE, EMAME, etc.	Rod Rohrich

TIME	SESSION	SPEAKER
09:45 – 10:30	<p>Content, Authors, and Strategy</p> <p>Establishing Aims and Scope for a Journal</p> <p>Establishing the Journal's channels: print/online</p> <ul style="list-style-type: none"> —Necessary file formats: HTML, PDF, ePub, etc. —XML formatting —RSS feeds <p>EQUATOR: Research Reporting Guidelines (including the SAMPL statistical reporting guidelines)</p> <p>Establishing Information for Authors and Checklists</p> <p>Authors</p> <ul style="list-style-type: none"> —Tool kits —ORCID statement <p>Author Conflicts of interest (COI) – WAME</p> <p>COI statement/editorial</p>	<p>Rod Rohrich</p> <p>Anita Jain</p> <p>Aaron Weinstein</p>

WORKSHOP I – WORKSHOP FOR EDITORS: A JOURNAL EDITOR'S TOOL KIT

1 OCT 2015, THURSDAY, 9:15 AM TO 5:00 PM

(continued)

TIME	SESSION	SPEAKER
10:30 – 11:00	<p>Building Journal Staff and Support Infrastructure</p> <p>Establishing editorial office roles Primer on Private/Proprietary vs. Society Journals Establishing an Editorial Board —Benefits of 'co-editor' in transparency —How to involve and get the most from the Editorial Board</p>	Rod Rohrich Ian Burgess Aaron Weinstein
11:00 – 11:20	Tea/Coffee	
11:20 – 12:15	<p>Peer Review</p> <p>Instructions for peer-reviewers. The Golden Rule/ BE NICE. The peer-review "form" and "comments" what's the most important Open vs. single-blind vs. double-blind The review process: from submission to adjudication</p>	Tom Lang Rod Rohrich
12:15 – 12:50	Indexing Strategies	Duncan MacRae

TIME	SESSION	SPEAKER
12:50 – 01:10	Gauging Growth and Success Indexing and impact factor Submission and rejection rates Review and publication times Reach, usage and alternative metrics	Ian Burgess Duncan MacRae Aaron Weinstein
01:10 – 02:10	Lunch	
02:10 – 03:00	Academic Misconduct and Ethical Issues Journal Legal, ethical, and editorial policies Resources: WAME, ICMJE statements, COPE Case study	Rod Rohrich Dheeraj Shah
	Q&A, OPEN DISCUSSION	
03:00 – 04:00	Developing country journal – Perspective 1 Types of papers – need for various types, advantages and disadvantages Finding and retaining reviewers Improving the quality of submissions Discussion	Duncan MacRae Abraham Haileamlak
04:00 – 04:20	Tea/Coffee	
04:20 – 05:30	Developing country journal – Perspective 2 Financial aspects: sources of financing – society, subscription, advertising, website, others Relationship of the journal and journal editor with the owner professional society Conflicts of interest for editor and editorial board members – WAME COI statement/editorial	Ian Burgess Rod Rohrich

WORKSHOP II – WAME-COPE WORKSHOP: DETECTING AND RESPONDING TO RESEARCH MISCONDUCT

1 OCT 2015, THURSDAY, 9:15 AM TO 5:30 PM

TIME	SESSION	SPEAKER
09:15 – 09:35	What constitutes scientific misconduct?	Charlotte Haug
09:35 – 09:55	Conflict of interest	Christine Laine
09:55 – 10:15	Authorship – definition and controversies	Darren Taichman
10:15 – 10:30	Discussion	Lorraine Ferris/ Charlotte Haug
10:30 – 10:50	COPE code of conduct for editors and publishers	Charlotte Haug
10:50 – 11:10	How to deal with suspected misconduct Flowcharts COPE Forum and Ask COPE	Charlotte Haug/Muhammad Irfan

TIME	SESSION	SPEAKER
11:10 – 11:20	Discussion	Lorraine Ferris/Charlotte Haug
11:20 – 11:40	Tea/Coffee	
11:40 – 01:30	COPE eLearning (Participants work on their laptops in groups of two or three)	Charlotte Haug/Christine Laine/Darren Taichman/ Lorraine Ferris/Muhammad Irfan
01:30 – 02:30	Lunch	
02:30 – 03:40	Breakout session with discussion of cases (Groups of 10–15 people)	Charlotte Haug/Christine Laine/Darren Taichman/ Lorraine Ferris/Muhammad Irfan
03:40 – 04:00	Tea/Coffee	
04:00 – 05:00	Case study on scientific misconduct	Charlotte Haug/Christine Laine/Darren Taichman/ Lorraine Ferris/Muhammad Irfan
05:00 – 05:30	Discussion	Lorraine Ferris/Charlotte Haug

WORKSHOP III – PEER REVIEW FOR EDITORS, REVIEWERS, AND AUTHORS

1 OCT 2015, THURSDAY, 9:15 AM TO 5:00 PM

TIME	SESSION	SPEAKER
09:15 – 09:25	Introductions and overview	Tom Lang
09:25 – 10:25	History and forms of peer review	Ana Marusic
10:25 – 11:15	What journal editors need to know about peer review (identifying, working with, and evaluating reviewers)	Trish Groves
11:15 – 11:30	Tea/Coffee	
11:30 – 12:00	Small-group exercise: What do you want reviewers to know and be able to do?	
12:00 – 12:10	Discussion of exercise	Trish Groves
12:10 – 01:30	What reviewers need to know about peer review – Perspective 1 (research and publication ethics; journal-specific facts; qualities of a good review and reviewer)	Ana Marusic

TIME	SESSION	SPEAKER
01:30 – 02:30	Lunch	
02:30 – 03:00	Small-group exercise: Evaluating a review report and responses to reviewers	
03:00 – 03:15	Discussion of exercise	Trish Groves
03:15 – 04:15	What reviewers need to know about peer review – Perspective 2 (evidence-based reporting standards; statistical errors; critical appraisal)	Tom Lang
04:15 – 04:30	Tea/Coffee	
04:30 – 05:00	Small-group exercise: Different approach to critical appraisal	
05:00 – 05:15	Discussion of exercise	Tom Lang

PROFESSIONALISM OF MEDICAL JOURNAL EDITORS AND ETHICAL ISSUES IN MEDICAL JOURNAL EDITING

Friday, 2 Oct 2015

- A. **09:00–10:00 KEYNOTE ADDRESS:** George Lundberg
What are the Global Pillars of Professionalism for Medical Editors?
Moderator: Peush Sahni
- B. **10:00–10:45 Professionalism and the Role of the Medical Editor**
(Panel Discussion, Q&A)
Moderator: Christine Laine
Panelists: George Lundberg, Trish Groves, Farhad Handjani, Charlotte Haug
- 10:45–11:15 Tea/coffee**
- C. **11:15–12:15 Professionalism and the Role of the Medical Editor**
(Small group discussions and Group presentation)
Moderator: Suzanne Fletcher
- D. **12:15–1:30 Research Integrity/Research Misconduct**
(Panel Discussion, Q&A)
Moderator: Rakesh Aggarwal
Panelists: Lorraine Ferris, Ana Marusic, Trish Groves, Fatema Jawad

PROFESSIONALISM OF MEDICAL JOURNAL EDITORS AND ETHICAL ISSUES IN MEDICAL JOURNAL EDITING

Friday, 2 Oct 2015

(continued)

01:30–02:30 **Lunch**

E. 2:30–4:00 Dealing with Conflicts of Interest (COI)

(Panel Discussion, Q&A)

Moderator: Robert Fletcher

Panelists: Christine Laine, Suzanne Fletcher, John Fletcher, Jose Florencio Lapeña, Jr.

04:00–04:30 **Tea/Coffee**

F. 04:30–06:00 Publishers' Perspective (Panel Discussion, Q&A)

Moderator: Rod Rohrich

Panelists: Duncan Macrae, Ian Burgess, Caroline Black

06:00–07:00 **WAME Business Meeting**

07:30–09:00 **Faculty Dinner**

PRACTICAL ISSUES IN MEDICAL JOURNAL EDITING

Saturday, 3 Oct 2015

08:00–09:00 **Special Interest Groups** (self-organize with sign up sheets on Friday)

A. **09:00–10:30 Journal Administration: What Works?** (Panel Discussion, Q&A)

Moderator: Ana Marusic

Panelists: Fatema Jawad, Marcus Heinemann, Aaron Weinstein

10:30–11:00 **Tea/Coffee**

B. **11:00–12:30 Where is Medical Publishing Going?** (Panel Discussion, Q&A)

Moderator: Rod Rohrich

Panelists: Rajeev Kumar, Darren Taichman, Jocalyn Clark

12:30–02:00 **Lunch**

C. **02:00–03:30 Publishing in a Digital World** (Panel Discussion, Q&A)

Moderator: Amitabh Prakash

Panelists: Aaron Weinstein, Rod Rohrich

D. **03:30–04:30 Journal Poster Sessions** (with Tea/Coffee)

E. **04:30–06:00 Research Presentations**

and Presentation of the first Dr Bruce Squires Memorial Research Award

Judges: Lorraine Ferris and Rod Rohrich

07:30–10:00 **Dinner** (All registered delegates)

THE ROLE OF THE MEDICAL EDITOR IN GLOBAL HEALTH

Sunday, 4 Oct 2015

A. **09:00–10:00 KEYNOTE ADDRESS: Hooman Momen**

[with thanks to BMJ for a BMJ Global Health Keynote Travel Award]

Moderator: Lorraine Ferris

B. **10:00–11:00 Thinking Globally, Working Locally: WAME's Statement on Global Health Principles** (Panel Discussion, Q&A)

Moderators: Lorraine Ferris/Robert Fletcher

Panelists: Hooman Momen, K. Srinath Reddy, Abraham Haileamlak

11:00–11:30 Tea/Coffee

C. **11:30–12:30 The Roles of Regional Medical Editor Organizations**

(Panel Discussion, Q&A)

Moderator: Ana Marusic

Panelists: Maria del Carmen Ruiz, Farhad Handjani, Satyanarayana Kanikaram, Jay Shah, Abraham Haileamlak

D. **12:30–01:00 Summing Up**

Peush Sahni